

Lm. [Signature] [Signature] RK

PACC Meeting Minutes
December 12, 2011
Brooks House

Members Present: Lance May, Rhonda Lisio

Also present: Jo McLaughlin, Ernie Sund

Call to order 7:03pm

Minutes approved for November 14, 2011 meeting.

Old Business:

Art Logo

Jo distributed samples (4) of possible logo designs. She requested more time to create two or three more choices. Designs to be discussed at next meeting. Jo will be collecting price quotes for a sign to be posted outside the Brooks House, once a design has been selected and sign is approved by school officials.

Blackboard Connect

Jo met with Peg Stewart. The only payment from the PACC she was able to verify was for the Alert Now, which was paid via the School Committee on 12/7/2010, in the amount of \$1863.00.

Jo explained that the amount of \$4050.00 was withdrawn from the account on 8/9/2010, was put back into the account on 11/4/2010.

The members present are still questioning the amount withdrawn from the account on 7/15/2010 in the amount of \$7977.00, and trying to determine the financial commitment made by the former PACC for the funding of the Blackboard Connect and Alert Now. Jo is in the process of obtaining the original contracts and payment histories for the service, which are separate, one for the Town of Lunenburg and one for the school district.

Programming Update

- Nov. 11th received LHS/Groton football game
- Nov. Aired Homecoming Parade and football game

RECEIVED & FILED

FEB 07 2012

**LUNENBURG TOWN
CLERK OFFICE**

- Nov. Aired Mike Wallman's production, Exploring Cowdrey
- Airing LHS/Gardner football game
- Received from other stations/sources Chess Chat updates, Our Neighborhood, MASSAccess Senior Scene Updated, PSAs, Veterans Day Program
- Updated Peg Media 6 or 7 programs
- Dec. Special Town Meeting
- Dec. New Consumer Affairs, Senate Spotlight
- Dec. production schedule includes, LHS Holiday Instrumental and Vocal Concerts, Eagle House Announcements, Library Book Club
- PSAs in progress for drunk driving and PACC volunteering
- Discussed future PSAs on bulletin board and featuring Fire, Police, DPW, Town Hall

Repair Cost For GL2 Camera

Camera is still being repaired, the Nexus system will be installed on 12/13/11. Jo will investigate warranty info to defray cost for repairs.

Volunteer Videographer

Jo is waiting to hear from two people to discuss interest in volunteering for videotaping.

New Business:

New Equipment

Briefly discussed purchases of zoom control and monitor for cameras, but tabled discussion pending John's input regarding needs.

Student Step Evaluation

Jo reviewed her monthly evaluation for Mike Wallman for Nov-Dec. Jo mentioned his article in Ledger about his Step experience with LPA.

Voucher Review

- Need print cartridges, office supplies, answering machine, discuss replacing PC at a later date.
 - Open PO NE Office Supply, Jo opened PO in her name for purchase of software for MacBook by next meeting.
 - DVD requests and Nov. payment by Comcast were noted
 - Expect \$56.30 voucher for power supply payment by John
- Social Media Update- Now, more accurate stats on Facebook.
Look into taping LHS basketball games

Meeting Adjourned: 8:40pm